Cadet Vocational College

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SUBMISSION DEADLINE: 4 weeks after delivery is complete

BTEC LEVEL 2

Teamwork and Personal Development in the Community

UNIT 10 WORKBOOK

Citizenship and Community Awareness

LEARNER NAME:	REFERENCE: VQ
EMAIL ADDRESS:	GROUP OR UNIT NAME:

Affix label here
(for Cadet Vocational College use)

LEARNER DECLARATION

The declaration must be signed by you (the learner). Unfortunately, any unsigned work cannot be accepted for marking.

"I certify that the work submitted in this workbook is my own."

SIGNED:

DATE:

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VERSION 3.1

Pearson Approved Centre. Centre number 01383

Welcome to the workbook

for Unit 10

This workbook is for you to submit your answers for the written tasks to complete Unit 10.

Further instructions are contained in the Learning Guide, which you should use to help you learn and understand how to complete the tasks. If you feel that you need support or assistance with completing the workbook, please ask your VQO, your tutor or email tpd@cvcollege.org and we will get back to you.

Referencing

You **must** use your own words to answer the tasks.

There may be an occasion when a quote from a resource (e.g. a website or a Cadet Vocational College learning resource) can be used to *support* your written answer. If you do this, you **must** use quotation marks, name the source and if applicable, state a page number. For example, "Having team members you trust is key to the success of any team." (Learning Guide, page 5).

Glossary

The following command verbs introduce the different tasks in this workbook and their meanings are given below:

Describe	Think of this as answering the question 'what is it?' Include a series of relevant points to 'paint a picture with words'.
Explain	Think of this as 'how does something work?' You need to provide an explanation first and *then* give your reasons for doing so. Using words such as 'because' or 'therefore' will help you to do this.
Identify	This usually tests your skill of remembering information. You might select from a list of options, point something out, or give a list of main features.
Review	Look back over the topic or activity to provide a detailed evaluation with conclusions and decide what was effective or not. Using specific examples will add strength to answers.

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Icon key

Icon	Description
	**Literacy** This will assess your understanding of the task and demonstrate the quality of your English skills, particularly your use of correct spelling, punctuation and grammar.
	**Task** This requires a written response which links to each of the assessment criteria (AC).
	**Activity** This requires you to complete a practical activity.

	**Learning** Learn the theory behind the topic.
	**Doing** Put into practice what you have learnt.
	**Listening** Listen to feedback from others, i.e. your tutor or peers.
	**Reflecting** Learn from the experience to improve next time.

Teaching and learning

There are a number of teaching sessions for Unit 10. To find out more, please speak to your Teaching and Learning Manager or scan here for more details.

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Unit 10

Citizenship and Community Awareness

Who delivered this unit? ...

Task 1: Describe the meaning of citizenship, community and diversity (AC 1.1)

Your task is to **DESCRIBE** the meaning of **three** key terms: citizenship, community and diversity.

You **must** provide a **definition** for each term **and** give an **example** of this term in action.

You should think of an example for each term from your own youth organisation or local community. The Learning Guide and the exercises you completed within it will help you with this task.

	Definition	Example
Citizenship		

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	Definition	Example
Community		
Diversity		

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Task 2: Explain the qualities of a good citizen

(AC 1.2)

For this task you need to **EXPLAIN four** qualities of a good citizen.

In the boxes below you will need to:

- write a clear description of each quality you choose
- include a supporting reason as to **why** you believe the quality is important within your own organisation or local community

You **must** include specific examples in each of your answers to give the detail required.

Quality 1:

Quality 2:

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Quality 3:

...

Quality 4:

...

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Task 3: Explain the importance of the fundamental British values to society (AC 2.1)

For this task you need to **EXPLAIN** the importance of the **five** fundamental British values to society.

For each answer you should:

- **IDENTIFY** a British value
- **EXPLAIN** the meaning of the value
- **EXPLAIN why** the value is important to society

British value 1:

British value 2:

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British value 3:

...

British value 4:

...

British value 5:

...

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Task 4: Explain why equal opportunities are important to society (AC 2.2)



In the table below, identify **two** protected characteristics and for each one give a *detailed reason* to **EXPLAIN why** equality of opportunity is important to society.

Protected characteristic 1:	
Why is it important?	

Protected characteristic 2:	
Why is it important?	

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Task 5: Describe a culturally diverse community

(AC 3.1)

For this task you must **DESCRIBE**, using examples, **two** factors that contribute to making your community culturally diverse.

Factor 1:

Factor 2:

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Task 6: Explain how cultural diversity influences a community (AC 3.2)

For this task you need to **EXPLAIN how** cultural diversity influences a community.

You **must** also give **two** detailed examples to support your explanation.

You can use the Learning Guide material to help you or you can consider issues in your community.

How does cultural diversity influence a community?	

Example 1

...

Example 2

...

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Task 7: Identify and review the value and contribution of your own citizenship qualities to the community (AC 4.1 & 4.2)



In the table below, **IDENTIFY two** of your own citizenship qualities and **REVIEW** the value and contribution this quality made to your organisation or community.

The self-reflection exercise you completed in the Learning Guide will provide you with some guidance.

Citizenship quality 1:	
Example of when you have demonstrated this quality	
What value and contribution did this make to your organisation or community?	

Citizenship quality 2:	
Example of when you have demonstrated this quality	
What value and contribution did this make to your organisation or community?	

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Task 8: Identify ways to develop your own citizenship qualities (AC 4.3)

In the table below, **IDENTIFY two** of your own citizenship qualities that you wish to improve and **how** you will do that.

The self-reflection exercise you completed in the Learning Guide will provide you with some guidance.

Citizenship quality 1:	
An improvement I need to make and the action I will take:	
By when:	

Citizenship quality 2:	
An improvement I need to make and the action I will take:	
By when:	

Congratulations - you have now completed all of the tasks in this unit.

Check your work before submitting for assessment!

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